

Maryland Sheep and Wool Festival

Rules and Regulations

Use of Space: The booth contents must agree with those listed above. You are required to have a large sign displaying your business name. You should have business cards and give out written receipts. It is also important to have the prices clearly marked. There should be appropriate staff **at all times** in or near the booth so that customers can be serviced. At all times, wear the name tag given you at registration. All booths will be evaluated on an annual basis for content and presentation. All sales and display materials **must be confined to the booth space granted** by the Festival Committee, and in no way should they obstruct or endanger the neighboring booths or general public. Nothing may be hung from the electrical conduits or sprinkler systems. Vendors are responsible for having the outside and back of their booths visually presentable as these are seen from adjoining booths. Fire exits, aisles and safety equipment within the exhibit halls must be left accessible and in view at all times. Smoking and open flames are not permitted in any exhibit space at any time.

Vendors are responsible for keeping their area clean at all times, and for cleaning this area at the end of the Festival. Trash receptacles will be provided for small trash items. Large trash items, such as boxes, must be removed by the vendor.

No demonstrations, distribution of advertising material or solicitation shall be permitted outside the assigned spaces. The playing of recorded or live music of any kind during show hours is permitted only with the consideration of nearby vendors and by approval of MD Sheep and Wool Festival.

All vendors are accepted with the understanding that they are professionals and capable of fulfilling the orders and other commitments they make at the Festival. Failure to fulfill commitments may exclude a vendor from acceptance at future MD Sheep and Wool Festival events.

Your children are your responsibility and must be under adult supervision. You are responsible for any situation resulting in injury or damage caused by your children. All vendors are responsible for the actions of their assistants or employees. Please be sure they have read the rules.

Vendors must comply with all local, state and federal ordinances.

Sales Tax: There is a 6% MD Sales tax on merchandise. If you need a Maryland Temporary Sales Tax Permit, please notify us by April 1st and we will be happy to secure one for you.

Animals: No dogs (and/or puppies) will be allowed to accompany exhibitors, vendors or the public onto the fairgrounds. The term "fairgrounds" is defined as the entire festival site, including all buildings and parking areas. The only dogs which will be allowed onto the fairgrounds are certified service dogs and those dogs participating in the working sheepdog demonstrations. Anyone not complying with this policy will be required to remove their dog(s) from the fairgrounds. All animals brought onto the fairgrounds for sale or display must comply with Maryland Department of Agriculture health regulations. For further information, contact the Maryland Department of Agriculture, Animal Health Section at (410) 841-5810. No live animals are allowed in the Main Building. Live animals for sale are limited to sheep and other fiber producing animals, no dogs. Maryland health regulations apply to all animals brought onto the fairgrounds. Health paper will be checked at the time of check in for all animals **including rabbits.**

Subletting or Assignment: Subletting or sharing of spaces is not permitted without prior written approval of Festival Management. In the event the vendor shall not occupy said space, the Festival reserves the right to occupy or cause to be occupied such space, with no refund or allotment to vendor.

Conduct: The Maryland Sheep and Wool Festival reserves the right to restrict exhibits which because of the noise, method of operation, or any other reason become objectionable; and also to prohibit or evict any exhibit which in the opinion of the Vendor Committee of the Maryland Sheep and Wool Festival may detract from the general character of the show. This restriction includes things, conduct, printed matter, or anything of a character which may be objectionable to the festival as a whole. In the event of such restrictions or evictions, the Maryland Sheep and Wool Festival is not liable for any refunds of rentals or other exhibit expenses. Any person who fails to reserve an exhibit space and who persists in soliciting in any manner at any time during the length of time of the show and/or related activities may be ejected from the premises

Cancellations: The acceptance of an application by the Festival Committee is a commitment to show. Attendance for both days of the Festival is required. Cancellations must be made in writing and received 90 days prior to the festival set-up date. Cancellation 90 days or closer to show date will result in forfeiture of all fees.

Participation: MD Sheep and Wool Festival reserves the right to order the removal of any vendor, and their merchandise, who violates the contract or whose merchandise for sale is not that which was represented by this contract,

with no refund or allotment to vendor. The Festival will not be liable for any monies or damages incurred by exercising this right.

Occupancy: In the event that the vendor has not vacated the premises during the time allotted for move out, vendor expressly authorizes Festival to close the display of vendor and to take possession of all fixtures, merchandise, equipment, and any and all other materials owned by that vendor. Any space not occupied by 8:00 am Saturday, will be forfeited by exhibitor without refund.

Security: Maryland Sheep & Wool Festival shall provide a reasonable level of security service throughout the hours of installation, exhibit hours and dismantling, and shall exercise reasonable care for the protection of the exhibitor's materials and displays. Beyond this, neither Maryland Sheep & Wool Festival, the show facility, nor any officer, director or staff member thereof will be responsible for the safety of the property or the exhibitor from any cause. If desired, exhibitor should obtain, at its own expense, appropriate insurance to cover against said losses.

Insurance Coverage and Liability: The Howard County Fairgrounds, the Maryland Sheep Breeders Association, and The Maryland Sheep & Wool Festival will not be responsible or liable in case of fire, theft, or damage to any exhibitor's equipment on the premises. Exhibitors must provide their own insurance coverage to protect themselves, their equipment, and to cover damages that may be inflicted to the building and/or property of the Howard County Fairgrounds.

Force Majeure: If the show or any part thereof is prevented from being held because of war, fire, strike, government regulation, public catastrophe, act of God, or other cause, MD Sheep and Wool Festival shall determine and refund to the vendor the appropriate share of the aggregate booth fee received which remains after deducting expenses incurred by MD Sheep and Wool Festival. In no case shall the amount of refund to the vendor exceed the amount of the booth fee paid.

Indemnification: The Exhibitor agrees to indemnify, defend and hold harmless The Maryland Sheep & Wool Festival, The Howard County Fairgrounds and the Maryland Sheep Breeders Association, its officers, employees, agents and volunteers, from and against any and all damages to property or injuries to or death of any person or persons, including attorneys' fees; and shall defend, indemnify, save and hold harmless Maryland Sheep & Wool Festival, its officers, employees, agents and volunteers, from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the intentional or negligent acts, errors or omissions of the Exhibitor, its officers, employees, agents, in any way related to Exhibitors duties and obligations under this Agreement and/or its use of a booth at the Festival.

All points not covered herein are subject to the decision of the Festival Committee.